

PLEASE NOTE THAT CORE COURSES ARE NOT FINALIZED AND CLASSES YOU SEE ARE MASS ADDED BEFORE COUNSELORS CHANGE THEM.

1. Login to FOCUS and change the school year to 2025-2026

The screenshot shows the FOCUS Class Requests portal for Yulee High School. The top navigation bar is red and contains the FOCUS logo, a Help button, and the text "Class Requests". On the right, there is a user profile icon and a dropdown menu for the school year, currently set to "2025-2026". A green arrow points to this dropdown menu, which is open, showing a list of school years from 2020-2021 to 2025-2026. The main content area displays a table of course requests. The table has columns for Course, Course #, Credits, Term, Alternate Course 1, Alternate Course 2, Alternate Course 3, With Teacher, Without Teacher, and With Period. The table shows 7 requests and 1 alternate, totaling 7.00 credits and 7.00 units. The requests are for CHEM 1 HON (2003350), ENG HON 2 (1001350), FRENCH 2 (0701330), ALG 2 HON (1200340), 2-D STUDIO ART 1 (0101300), DEBATE 1 (1007330), and THEATRE 1 (0400310). The status "Approved by Counselor: No Lock" is displayed.

*The student portal would change from purple to red

2. Click “Class requests” on the left side of the page. If the portal is not red, repeat step one 😊

The screenshot shows the FOCUS Class Requests portal for Yulee High School. The top navigation bar is red and contains the FOCUS logo, a Help button, and the text "Class Requests". On the right, there is a user profile icon and a dropdown menu for the school year, currently set to "2025-2026". The main content area displays a table of course requests. The table has columns for Course, Course #, Credits, Term, Alternate Course 1, Alternate Course 2, Alternate Course 3, With Teacher, Without Teacher, and With Period. The table shows 4 requests and 0 alternates, totaling 7.00 credits and 7.00 units. The requests are for CHEM 1 HON (2003350), ENG HON 2 (1001350), FRENCH 2 (0701330), and ALG 2 HON (1200340). The status "Approved by Counselor: No Locked for Students: No" is displayed. A green arrow points to the "Class Requests" link in the left sidebar. Below the table, there is a section titled "Add a Request: Quick List" with a table of requirements. The requirements are: Equally Rigorous Science, Career and Technical Education, Visual and Performing Arts, Electives, and World (Foreign) Languages Elective. Each requirement has a dropdown menu for selecting a course.

3. Scroll down to the electives and type in the name of the electives you want to add. Students will choose 4 elective options. Please note, students will not be allowed to add electives not designated for their grade level on their respective elective course sheet.

Requests

Requests And 1 Alternate
00 Credits And 7.00 Units

Export Filter: OFF Toggle Columns

| | Course | Course # | Credits | Term | Alternate Course 1 | Alternate Course 2 | Alternate Course 3 | With Teacher | Without Teacher | With Period | Without Period |
|--------------------------|------------------------|----------|---------|------|--------------------|--------------------|--------------------|--------------|-----------------|-------------|----------------|
| <input type="checkbox"/> | | | | | | | | | | | |
| <input type="checkbox"/> | CHEM 1 HON (2003... | 2003350 | 1.00 | | | | | | | | |
| <input type="checkbox"/> | ENG HON 2 (1001350) | 1001350 | 1.00 | | | | | | | | |
| <input type="checkbox"/> | FRENCH 2 (0701330) | 0701330 | 1.00 | | | | | | | | |
| <input type="checkbox"/> | ALG 2 HON (1200340) | 1200340 | 1.00 | | | | | | | | |
| <input type="checkbox"/> | 2-D STUDIO ART 1 (...) | 0101300 | 1.00 | | CHORUS 1 (1303300) | | | | | | |
| <input type="checkbox"/> | DEBATE 1 (1007330) | 1007330 | 1.00 | | | | | | | | |
| <input type="checkbox"/> | THEATRE 1 (0400310) | 0400310 | 1.00 | | | | | | | | |

Add a Request: Quick List

Requirements

Subject

Equally Rigorous Science

Career and Technical Education

Visual and Performing Arts

Electives

2-D STUDIO ART 1 (0101300) - (Requested)

2-D STUDIO ART 2 (0101310)

ACTING 2 (0400380)

AEROSPACE TECH 1 (8600580)

AEROSPACE TECH 2 (8600680)

AGRISCIENCE FOUND 1 (8106810)

AGRITECHNOLOGY 1 (8106820)

AUTO MAINT/LT RPR 1 (9504110)

AUTO MAINT/LT RPR 2 (9504120)

BAND 2 (1302310)

Check all Clear (4 / 27) Exact filter

Filter...

2-D STUDIO ART 1 (0101300)

4. PRESS SAVE IN BOTH PLACES ON THE REQUEST PAGE. Each save button will individually turn from red to gray once you press them. If you do not press each save button after your elective request, your counselor will not see your choices and will place you into available electives with no course changes.

1st save button

Help

Class Requests

Yulee High School

2025-2026

4 Requests And 0 Alternates
7.00 Credits And 7.00 Units

Approved by Counselor: No Locked for Students: No

Export

Filter: OFF

Toggle Columns

Save

| <input type="checkbox"/> | Course | Course # | Credits | Term | Alternate Course 1 | Alternate Course 2 | Alternate Course 3 | With Teacher | Without Teacher | With Period |
|--------------------------|----------------------|----------|---------|------|--------------------|--------------------|--------------------|--------------|-----------------|-------------|
| <input type="checkbox"/> | CHEM 1 HON (2003350) | 2003350 | 1.00 | | | | | | | |
| <input type="checkbox"/> | ENG HON 2 (1001350) | 1001350 | 1.00 | | | | | | | |
| <input type="checkbox"/> | FRENCH 2 (0701330) | 0701330 | 1.00 | | | | | | | |
| <input type="checkbox"/> | ALG 2 HON (1200340) | 1200340 | 1.00 | | | | | | | |

Add a Request: Quick List

5 Requirements

| Subject | Course(s) |
|------------------------------------|----------------------------|
| Equally Rigorous Science | |
| Career and Technical Education | |
| Visual and Performing Arts | ✓ |
| Electives | 2-D STUDIO ART 1 (0101300) |
| World (Foreign) Languages Elective | ✓ |

2nd save button

FOCUS

Help

Class Requests

Yulee High School

2025-2026

Portal

School Info

My Information

Communication

Preferences

Calendar

Class Schedule

Class Requests

Grades

Test History

Test History Report

Absences

Attendance

Referrals

8 Requests And 0 Alternates
7.00 Credits And 7.00 Units

Approved by Counselor: No Locked for Students: No

Export

Filter: OFF

Toggle Columns

Save

| <input type="checkbox"/> | Course | Course # | Credits | Term | Alternate Course 1 | Alternate Course 2 | Alternate Course 3 | With Teacher | Without Teacher | With Period |
|-------------------------------------|----------------------------|----------|---------|------|--------------------|--------------------|--------------------|--------------|-----------------|-------------|
| <input type="checkbox"/> | CHEM 1 HON (2003350) | 2003350 | 1.00 | | | | | | | |
| <input type="checkbox"/> | ENG HON 2 (1001350) | 1001350 | 1.00 | | | | | | | |
| <input type="checkbox"/> | FRENCH 2 (0701330) | 0701330 | 1.00 | | | | | | | |
| <input type="checkbox"/> | ALG 2 HON (1200340) | 1200340 | 1.00 | | | | | | | |
| <input checked="" type="checkbox"/> | 2-D STUDIO ART 1 (0101300) | 0101300 | | | | | | | | |
| <input checked="" type="checkbox"/> | AUTO MAINT/ILT RP... | 9504110 | | | | | | | | |
| <input checked="" type="checkbox"/> | DEBATE 1 (1007330) | 1007330 | | | | | | | | |
| <input checked="" type="checkbox"/> | PSYCH 1 (2107300) | 2107300 | | | | | | | | |

Add a Request: Quick List

5 Requirements

| Subject | Course(s) |
|------------------------------------|-----------|
| Equally Rigorous Science | |
| Career and Technical Education | |
| Visual and Performing Arts | ✓ |
| Electives | |
| World (Foreign) Languages Elective | ✓ |